

**Saint Vincent and the Grenadines  
VOLCANIC ERUPTION EMERGENCY PROJECT**

**Request For Expressions of Interest  
Consulting Services – Individual Consultant**

**Assignment Title: Communication Officer  
Reference No.: SVG-VEEP-CS-INDV-13**

The Government of Saint Vincent and the Grenadines (GoSVG) has received financing from the International Development Association (The World Bank) and the European Commission towards the Volcanic Eruption Emergency Project (VEEP). The Project Development Objective of the VEEP is to support Saint Vincent and the Grenadines to (i) provide short-term income support, (ii) improve the capacity of the government to prepare for and respond to emergencies, and (iii) build back better critical services in the aftermath of the La Soufriere volcano eruption. The VEEP comprises three components that seek to achieve the development objectives. To execute the Project, the GoSVG is establishing an implementation unit which will require the services of a Communication Officer.

The position of the Communications Officer (CO) is a contracted full-time staff position and work will be performed on site at the office of the Public Sector Investment Programme Management Unit (PSIPMU) of the Economic Planning Division, Ministry of Finance, Economic Planning and Information Technology located in Saint Vincent and the Grenadines. The CO will report directly to the Project Coordinator and will liaise closely with the relevant line ministries and departments within the GoSVG, and with the World Bank's project team. S/He will develop an appropriate communication strategy for promoting the project activities and the visibility of VEEP. S/He will work closely with all relevant ministries and agencies involved in the project to facilitate effective communication among all key stakeholders under the Project.

The detailed Terms of Reference (TOR) for the assignment can be found at the following link:

[http://www.gov.vc/images/projects/Communication\\_officer\\_TOR\\_Final\\_10\\_Feb\\_2022.pdf](http://www.gov.vc/images/projects/Communication_officer_TOR_Final_10_Feb_2022.pdf)

The Ministry of Finance, Economic Planning and Information Technology now invites eligible Consultants to indicate their interest in providing the Services. Required qualifications and experience include, inter alia, the following:

- a. A Bachelor's Degree or higher in Journalism, Public Relations, Mass Communication, Public Affairs, Environmental/Health Communications, or a related field
- b. 3 + years of work experience in the field of media relations, research documentation, report writing, journalism or/and communication .
- c. Previous disaster recovery communication experience and/or extensive experience in designing, developing and managing public communication programmes is an asset.

The attention of interested Consultants is drawn to Section III. Governance, paragraphs 3.14 - 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November

2017, July 2018, and November 2020 setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant (IC) Selection method set out in the Procurement Regulations. Further information can be obtained at the address below during the hours 9:00 a.m. to 15:30 p.m. hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **Tuesday, March 8, 2022. The desired commencement date is May 03, 2022.**

Recardo Frederick  
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Economic Planning Division  
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