

**Saint Vincent and the Grenadines
VOLCANO ERUPTION EMERGENCY PROJECT**

**Request For Expressions of Interest
Consulting Services – Individual Consultant**

**Assignment Title: Procurement and Contract Management Specialist
Reference No.: SVGVEEP-C-IC-2**

The Government of Saint Vincent and the Grenadines has applied for financing from the World Bank toward the cost of the Volcano Eruption Emergency Project (VEEP), and intends to apply part of the proceeds for consulting services for Procurement and Contract Management Specialist.

The position of Procurement and Contract Management Specialist is a contracted full-time staff position. Work will be performed on site at the office of the Public Sector Investment Programme Management Unit (PSIPMU) of the Economic Planning Division, Ministry of Finance, Economic Planning and Information Technology located in Saint Vincent and the Grenadines. The Procurement and Contract Management Specialist (Consultant) will report to the Project Coordinator for the VEEP.

The Consultant will be responsible for the procurement and contract management aspects of the VEEP, as well as with the general implementation aspects as needed. This will entail, among other things, working closely with all relevant ministries and agencies to facilitate the procurement of all goods, works and services required under the Project and reporting on project procurement and contract management status. The detailed Terms of Reference (TOR) for the assignment can be found at [the following link: https://www.gov.vc/images/RequestForExpressionsofInterest/VEEP Procurement Specialist TOR FINA L.pdf](https://www.gov.vc/images/RequestForExpressionsofInterest/VEEP_Procurement_Specialist_TOR_FINAL.pdf).

The Ministry of Finance, Economic Planning and Information Technology now invites eligible Consultants to indicate their interest in providing the Services. Required qualifications and experience include, inter alia, the following:

- a. A Bachelor's Degree in any of the following areas: Business Administration, Law, Economics, Engineering, Quantity Surveying, Project Management or other relevant degree with at least 3 years' experience in procurement, project management or purchasing.
- b. Experience with donor programs and knowledge of procurement regulations and bidding documents used by multilateral and/or bilateral donors.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 revised November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant (IC) Selection method set out in the Procurement Regulations. Further information can be obtained at the address below during the hours 9:00 to 15:30 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **Friday, December 10, 2021. The desired commencement is January, 2021.**

Recardo Frederick
Director of Economic Planning
Economic Planning Division
Ministry of Finance, Economic Planning and Information Technology
First Floor, Administrative Building
Bay Street
Kingstown
Saint Vincent and the Grenadines
E-mail: cenplan@svgcpd.com and jquow@svgcpd.com